

Clerk's report

Great Melton Parish Council



Report prepared by Anita Rose
Clerk to Great Melton Parish Council

Clerk's report

1. The delay in changing postal address for Unity Trust has consequently caused a delay in submitting the VAT return.
2. At the last meeting I was asked to find out what the role of the Compliance Manager was at South Norfolk District Council. I had circulated the response from the Manager (Steve Kenny) on the weekly update file on 20th October. To summarise this role is still enforcement but under a new more accurate (and friendly) name.
3. Emails were sent to Tom Cornfield on the 9th Oct and 4th Dec reference to claiming the overtime owed to date for the time spent on the Windfarm Project. To date we have yet to have a reply.
4. The land registry documents have been scanned and added to drobox. I have emailed land registry regarding the requirement in updating address for correspondence and is awaiting a reply.
5. South Norfolk District Council are offering code of conduct training for Council's. The Council will need to of adopted the new Local Government Association Code which we have. Anyone interested please let me know.
6. South Norfolk District Council has provided an updated copy of the Area and Parishes Map with the contact details of the different area teams. A copy can be found in the shared drive folder.
7. The Greater Norwich Local Plan proposed main modifications consultation ended on 6th December.
8. Emails sent to tenant at High Green on 20th September, 13th November and 4th December requesting an update on current condition of plot. No reply received to date.