

# Great Melton Parish Council

Annual Meeting of the Parish Council Agenda (published 2 May 2023)

**Date:** Tuesday 9 May 2023

**Time and place:** This meeting will follow the Annual Parish Meeting, start time 7.30 pm at the Village Hall, Hall Road, Great Melton NR9 3BJ

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Members of the public and press are welcome to attend this Parish Council meeting

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- 1 To elect the Chairman for the coming year
- 2 To elect the Vice-Chairman for the coming year
- 3 To receive apologies for absence
- 4 To receive declarations of interest in items on the agenda and consider any requests for dispensations
- 5 To approve the minutes of the meeting held on 13 February 2023
- 6 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 7 Open forum for Public Participation: an opportunity to hear from members of the public
- 8 To reconfirm eligibility and to consider re-adopting the General Power of Competence
- 9 To agree the appointment of councillors to committees and other bodies
- 10 To consider bank signatories
- 11 Planning  
To consider a planning application and send comments to the District Council
  - 11.1 Land West of Burdock Lane, Wramplingham (2022/2419)  
Change of use from agricultural land to dog exercise field
- 12 To receive report from Cllr Sears who attends the Great Melton Village Hall Management Committee meetings
- 13 To receive updates from councillors (for information only)
  - 13.1 Update on the Sheringham Shoal Extension and Dudgeon Extension Project

13.2 Brief updates from councillors (recent meetings attended and March litter pick)

14 Finance

- 14.1 To review the asset register for 2022-23
- 14.2 To review the annual risk assessment document
- 14.3 To receive the Internal Auditor's report and consider recommendations
- 14.4 To agree the accounts for the year ending 31 March 2023
- 14.5 To approve the Annual Governance Statement in the 2022-23 Annual Governance Annual Return (AGAR)
- 14.6 To approve the Statement of Accounts in the 2022-23 AGAR
- 14.7 To approve the Certificate of Exemption (to exempt from external audit)
- 14.8 To consider any grant requests
- 14.9 To approve the list of payments

15 To discuss response from Highways regarding the reduction in speed limit report recently submitted

16 To receive any recent correspondence

17 To receive items for the next meeting and agree date of next meeting

18 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:

- 18.1 To acknowledge the Clerk's resignation and agree a leave date
- 18.2 To agree the appointment of a new Clerk
- 18.3 To continue discussion on rental of allotment land