

# Great Melton Parish Council

Meeting of the Parish Council Agenda (published 6 September 2023)

**Date:** Monday 11th September 2023

**Time and place:** 7.30 - 9.30 pm at the Cricket Pavilion, Hall Road, Great Melton NR9 3BJ

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You are hereby summoned to attend the next meeting of the Parish Council

*A Rose*

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- 1 To receive apologies for absence
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensations
- 3 To approve the minutes of the meeting held on 9 May 2023
- 4 To report progress on items not on the agenda from the last meeting (Clerk's Report)
- 5 Open forum for Public Participation: an opportunity to hear from members of the public
  - 5.1. To receive update from District Councillor Margaret Dewsbury
- 6 Finance
  - 6.1. To receive update on the Council's finances up to 31 August 2023
  - 6.2. To consider appointment of Robin Goreham as Internal Auditor for 2023/24
  - 6.3. To agree donation to the Royal British Legion for poppy wreath and crosses for Remembrance Day service
  - 6.4. To consider an annual subscription to Norfolk Parish Training & Support
  - 6.5. To consider the Parish Partnership Scheme 2024/25
  - 6.6. To consider items for 2024/25 Budget
  - 6.7. To approve the payment list
- 7 Planning

To consider planning applications and send comments to the District Council

  - 7.1 2023/0109: Church Lodge, Market Lane; Retrospective application for retention of existing ground floor layout following removal of ground floor section of chimney stack - **No further comment**
- 8 To receive updates from councillors (for information only)
  - 8.1 Update on the Sheringham Shoal Extension and Dudgeon Extension Project
  - 8.2 Update on the NWL / A47 LLG Meeting
  - 8.3 Update on the World War 1 Roll Of Honour

- 8.4 Brief updates from councillors (recent meetings attended and litter pick)
- 9 To receive an update from the Highway Working Group regarding the request of speed Reduction and acknowledge letter received from resident
  - 10 To consider adopting Dignity at Work Policy and Disciplinary, Dismissal and Grievance Policy
  - 11 To review the General Data Protection Policy and Information Audit
  - 12 To review South Norfolk District Council (SNDC) Public Spaces Protection Order (PSPO) and agree comments (Consultation ends 29<sup>th</sup> September 2023)
  - 13 To agree the following meeting dates for 2023 /2024:  
Monday 11th December 2023  
Monday 11th March 2024  
Monday 13th May 2024  
Monday 9th September 2024
  - 14 To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
    - 14.1 To review condition of Allotment land
    - 14.2 To review Tenancy Agreements